



Application for Supplier Registration Form

: PART I: DETAILS OF COMPANY													
1.	<div style="display: flex; justify-content: space-between;"> <div style="width: 15%;"> <p>Classification of company</p> <p>Registered local company in Macau</p> <p>: Not a registered local company in Macau:</p> <p>With branch office in Macau</p> <p>With branch office in Macau, but with/without agent (s) in Macau</p> <p>Name(s) of Macau agent(s): _____</p> </div> <div style="width: 85%;"></div> </div>												
2.	Name of Company:												
3.	Company Address:												
4.	Company Tel no.:												
5.	Company Fax no.:												
6.	Company Email Address:												
7.	Company Website:												
8.	() Nature of Business (Please fill in according to the commercial registration):												
9.	Business started in and years of service in business field:												
10.	Total numbers of employees:												
11.	Proprietor(s) of company:												
12.	() : Contact person(s) and designation(s), if different from proprietor:												
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 30%;">Contact person</th> <th style="width: 35%;">Job title</th> <th style="width: 35%;">Contact no.</th> </tr> </thead> <tbody> <tr> <td>(i)</td> <td></td> <td></td> </tr> <tr> <td>(ii)</td> <td></td> <td></td> </tr> <tr> <td>(iii)</td> <td></td> <td></td> </tr> </tbody> </table>		Contact person	Job title	Contact no.	(i)			(ii)			(iii)		
Contact person	Job title	Contact no.											
(i)													
(ii)													
(iii)													



Macau University of Science and Technology Foundation

		Office furniture		
13.13	/ /	Gardening/Planting/Flowers		
		Horticultural trimming and decoration	Soils	
		Garden design		Flowers and floral decorations
	/	Plants/potted plants/trees/		
13.14		Groceries		
		Household items and groceries		Water dispenser and bottled water
		Bedding items		
13.15	/	Hotel/guesthouse accommodations		
13.16		Household electrical appliances		
		Household electrical appliances		Household cooking stoves
13.17		Insurance service		
13.18		Interpretation/Translation services		
13.19		Kitchen related		
		Kitchen appliances and equipment		Maintenance of kitchen facilities
		Cooking tools and utensil		
13.20	/	Lab instruments/Accessories		
		Lab equipment and facilities		Lab gases, devices and pipelines
		Lab RO water, devices and pipelines		Lab utensils/Testing tools
		Reagents/Chemicals	/	Lab testing services
13.21		Academic		
		Books and magazines		E-books
		Newspapers		Course design
13.22	/	Logistics/		



Macau University of Science and Technology Foundation

	Medical gases, devices and pipelines	/	Medical tools/testing necessities
13.24	Music related		
	Chinese musical instruments		Electronic musical instruments
	Western musical instruments		Musical arts provision services
13.25	Office stationeries/instruments		
	Office stationeries		Photocopiers
	Office equipments		
13.26	Pest control		
	Insects control		Capture of snacks
	Rats control		
13.27	Photography related		
	Photo shooting services		Photography products
	Printing/Retouching of photos		Filming and production
13.28	Postal services		
	Courier services		Postal services
13.29	Printing related		
	Printing services		



Macau University of Science and Technology Foundation

Carpentry

Electrical works

Ironmongery/Hardware supply

Walls bricks

/ Floor tiles/Carpets



14. In case you are not the manufacturer, please provide the name(s) of the manufacturer(s) who accredited you as their agent(s)/distributor(s).

PART III: PREFERRED ACCOUNT SETTLEMENT TERMS

15. : Please choose a preferred account settlement terms:

15.1 Payment terms

_____% Payment upon delivery, _____% off invoice

30 EOM 30 days

60 EOM 60 days

90 EOM 90 days

15.2 Payment method

Cheque Remittance Cash

16. ? Does your company have a minimum charge on purchase orders?

Yes

/ / MOP/HKD/CNY _____ No.

17. ? Does your company offer off-invoice allowance?

. Please specify.

,

Yes, offers attached for your reference No.



PART V: REQUIRED DOCUMENTS

18. Please submit the following documents for our reference and record:

18.1 Registered local company in Macau

(i) M/8 A copy of the Business Tax - Tax Demand Note (M/8) issued in the latest year by the Financial Services Bureau (DSF);

(ii) M/1 A copy of the New Registration/Amendment Form (M/1) issued by the Financial Services Bureau (DSF);

(iii) A copy of the Certificate of Business Registration effective within the latest three months issued by the Commerce and Movable Property Registry (CRCBM) (Except for the Commercial Entrepreneurs (Natural Persons) who do not have the Certificate of Business Registration);

(iv) Catalogues and product/service descriptions;
Company profile and annual report (if any).

18.2 : Not a registered local company in Macau

(i) A copy of the certificate of business registration effective within the latest six months issued by local competent authorities;

(ii) Catalogues and product/service descriptions;

(iii) Company profile and annual report (if any);

(iv) Other documents required by MUST Foundation in accordance with the supplier category.

PART IV: ACCREDITATION/CERTIFICATION

19. (ISO9000, ISO22000, ISO14000, ISO13488 OHSAS18001),

If your company has obtained recognition(s) for its professional qualification (such as ISO9000, ISO22000, ISO14000, ISO13488 or OHSAS18001 series), please provide relevant certification.

Note : Please use a separate sheet of paper if space is not sufficient)



: PART V: CLIENT REFERENCE

20.

3

Please provide contact details of three of your clients. Please note that we may contact these clients for further references regarding qualities of the services and products that your company has provided.

Name of your client

Tel. No.



Macau University of Science and Technology Foundation

obtained your consent.

(ii)

、

|