

SECTION ONE: PRELIMINARY INFORMATION

1. Title of the Faculty
2. Brief history of the Faculty
3. Mission, vision and values of the Faculty
4. Size and scope of the Faculty
5. Main academic activities of the faculty
6. Description of the self-evaluation process that was undertaken for the Faculty Review, and the evidence that was considered
7. Faculty culture
8. Regulatory environment (e.g. accreditation requirements, territory requirements, government requirements)
9. Organizational structure of the Faculty
10. Reporting relationships/arrangements of the Faculty to different committees of the university and externally for the implementation of the university and Faculty policy
11. Introduction to the Faculty:
 - a. background to the Faculty;
 - b. intended student recruitment and market
 - c. external consultation on Faculty development
 - d. number of students in each year and by program
 - e. the demand for graduates of the Faculty
 - f. key features and characteristics of the Faculty
 - g. committee structure for the Faculty
12. Major market(s) of the Faculty
13. Indication of the programs in, and levels of the Faculty's programs (undergraduate/Master's/doctorate)
14. Indication of the research teams, research activities, research areas, research topics, for both funded and non-funded research
15. What research training is provided in and for the Faculty
16. Indication of the main publication areas by Faculty members (referring to an Annex in which the details are provided)
17. Key service providers, partners and collaborators, and the roles they play in the work of the Faculty
18. Key communication mechanisms with service providers, partners, staff, students and stakeholders
19. Strategies to ensure that the best possible staff and students are recruited

20. Student and stakeholder evaluation and satisfaction
21. Quality of admitted students (what it is, how it is reviewed, monitored and evaluated, whether admission requirements are 'delivering' the suitable quality and calibre of students, and the evidence of this)
22. Quality of staff (what it is, how it is reviewed, monitored and evaluated, whether current requirements are 'delivering' the suitable quality and calibre of staff, and the evidence of this)
23. Recruitment strategies and practices for staff and students, and their impact
24. Strategies for staff and student retention, and their impact
25. Quality of students admitted to the Faculty; comments on:
 - a. academic quality
 - b. equity
 - c. numbers and dropout, transfer in and transfer out of the Faculty, and throughput
 - d. time taken to complete by students
 - e. completion rates
26. Quality of staff admitted to the Faculty; commenting on:
 - a. academic quality
 - b. equity
 - c. staff turnover (how many new staff each year and how many staff leave each year, for the current year and preceding two years)
27. Staff/student ratios for programs/supervision
28. Indicators used in review
29. Current strengths and weaknesses
30. Knowledge of stakeholders
31. Stakeholder, advisory and committee input into the Faculty
32. Career development of staff
33. Stakeholder evaluation and satisfaction
34. External relations: industry; consultants; community; public agencies; graduate employers; professional bodies
35. Public information, which is accurate and up-to-date, about:
 - a. the Faculty and its work
 - b. the staff in the Faculty
 - c. the leadership and management of the Faculty
 - d. research centres and research work in the Faculty
 - e. contact details

- f. undergraduate and postgraduate programs offered and qualifications awarded
 - g. teaching and learning
 - h. news and events
 - i. internships, exchanges and special features
 - j. views of previous and present students
 - k. views of employers
36. External review, quality assurance and accreditation
 37. Proposed student and staffing numbers over the next three years
 38. Current strengths and weaknesses
 39. Future directions
 40. Key strategic challenges, prospects and advantages (e.g. for competitive position in research, teaching, programs, students) and the principal factors that will determine success in meeting these challenges and developments
 41. Key changes, innovations, and developments taking place in the Faculty
 42. Main self-recommendations for improvement and development